




Submit an Educational Award



Once logged into Club Central, click the “**Submit Education Awards**” tile under “Club Membership”.

Club Membership

 Add Membership <small>Add new, dual or reinstated members</small>	 Submit Payment <small>Submit credit or debit card payment for memberships</small>
 Submit Education Awards <small>Submit member education awards</small>	 Club Roster <small>Review and print your club's roster. Update member contact information</small>

Select the name of the member earning an award from the drop-down list.

| SUBMIT EDUCATION AWARDS

Select Member

(Note: If you are a club officer and are applying for your own award, please have another officer submit your award application.)

Select which educational level has been completed.

Select Education Program

Please select the award that the member is applying for:

- For a Pathways level, simply select the corresponding path and level completed.
- For a member completing an award from the Traditional Program, you will need to select the manuals, enter the speech titles and dates when the projects were completed.

Please select the titles of the two Advanced Communication manuals the applicant completed (manuals may not be those completed for previous awards). Then, using the "Project Completion Record" page in the back of each manual, fill in the title and date of each speech presented.

Manual One : *

Select Manual

Project 1 : *

Project 2 : *

Project 3 : *

Date *

MM/DD/YYYY

Date *

MM/DD/YYYY

Date *

MM/DD/YYYY

Once complete, click “**Review Award Submission**”. Review the information then submit. The award will be posted overnight on the Toastmasters International dashboard (Distinguished Performance Report).