



Chief Judge and Contest Functionaries



District 101
Toastmasters



Functionary Roles



❖ Chief Judge

- Briefs the contest functionaries
- Ensures compliance with TI Contest Rules

❖ Judges

- Club – 5; Area 5; Division 7; District 7



❖ Tie-Breaker Judge

- Ideally not a member of your Club, Area, Division, or District

Functionary Roles

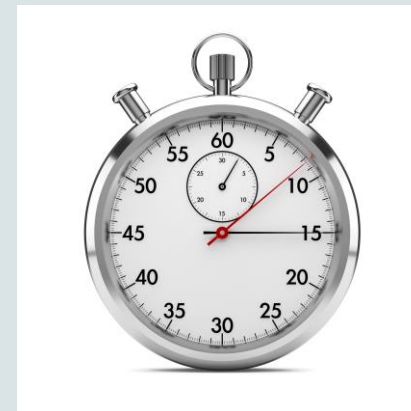


❖ Ballot Counters

- Three Ballot Counters is best, never less than two

❖ Timers

Must have two timers, primary and secondary



Functionary Roles

❖ Sergeant at Arms



Judges Eligibility and Ethics

JUDGE'S CERTIFICATION OF ELIGIBILITY AND CODE OF ETHICS



All judges must complete this form before the contest and submit it to the chief judge at each level of competition.

Name of Contest: ☐ Evaluation ☐ Humorous ☐ International ☐ Table Topics® ☐ Tall Tales
(check one)

Contest Level: ☐ Club ☐ Area ☐ Division ☐ District ☐ Region Quarterfinal ☐ Semifinal
☐ World Championship

Date of Contest: _____

Eligibility

To be a chief judge, voting judge or tiebreaking judge at a Toastmasters speech contest, you must meet all eligibility requirements identified below.

1. At a club contest, be a paid member.
2. At an area, division, or district contest:
 - a. Be a paid member for a minimum of six months.
 - b. Have completed a minimum of six speech projects in *Competent Communication* or have earned a Certificate of Completion in Levels 1 and 2 of any path in the Toastmasters Pathways learning experience.
3. At the International Speech Contest Region Quarterfinals, Semifinals and the World Championship of Public Speaking:
 - a. Be at least an Advanced Toastmaster Bronze, Advanced Communicator Bronze, or have completed at least one path in the Toastmasters Pathways learning experience.
 - b. Have previously judged a Toastmasters speech contest at the area, division, district, or semifinal level.
4. Judges for contests beyond the club level are not eligible to compete in the same contest type during the same contest cycle.

Judges Eligibility and Ethics

the same contest cycle.

Judge's Code of Ethics

1. I will demonstrate the utmost objectivity. I will consciously avoid bias of any kind in selecting first, second and third place contestants. I will not consider any contestant's club, area, division or district affiliation. Nor will I consider any contestant's age, sex, race, creed, national origin, disability, profession or political beliefs.
2. I will not time the speeches and will not consider the possibility of undertime or overtime when judging a contestant's speech.
3. I will support by word and deed the contest rules and judging standards, refrain from public criticism of the contest and only reveal my participation as a judge, scores and ranking in accordance with speech contest rules.
4. I am not a member of the same club as any contestant when judging at the division, district, semifinals and international levels.
5. I have no conflict of interest with any of the contestants that would cause me to be biased.

I certify that I am eligible to serve as a judge, under the current speech contest rules, and will uphold the Judge's Code of Ethics.

Signature

Printed Name

TALL TALES CONTEST

JUDGE'S GUIDE AND BALLOT



JUDGING ITEMS		SUGGESTED POINT VALUES				1	2	3	4	5	6	7	8	9	10
		EXCELLENT	VERY GOOD	GOOD	FAIR										
Speech Development Opening, Build-Up, Climax, Organization, Smoothness	CONTENT 30	30	22-29	13-21	0-12										
Speech Techniques Effective Use of Exaggeration, Irony, Pun, Surprise Twists, Humor, Slapstick, Etc.	DELIVERY 25	25	18-24	11-17	0-10										
Physical Appearance, Body Language	55	15	11-14	7-10	0-7										
Voice Flexibility, Volume		15	11-14	7-10	0-6										
Appropriateness To Speech Purpose and Audience, Good Grammar, Pronunciation and Word Selection	LANGUAGE 15	15	11-14	7-10	0-6										
TOTAL SCORE (100 Points Possible)															

(Detach and submit to chief judge)

Judge's Official Ballot – Tall Tales Contest

Name of Contestant

First Place: _____

Second Place: _____

Third Place: _____

NOTE: Votes must be cast for first, second and third place or the ballot will be voided.

PLACE **RANKING POINTS**
(for counters' use only)

First Place 3 points

Second Place 2 points

Third Place 1 point

(Signature of Judge)

(Judge's Name, Please Print)

INTERNATIONAL SPEECH CONTEST

JUDGE'S GUIDE AND BALLOT



JUDGING ITEMS		SUGGESTED POINT VALUES														
		EXCELLENT	VERY GOOD	GOOD	FAIR											
						1	2	3	4	5	6	7	8	9	10	
Speech Development Structure, Organization, Support Material	CONTENT	20	14-19	9-13	0-8											
Effectiveness Achievement of Purpose, Interest, Reception		15	11-14	6-10	0-5											
Speech Value Ideas, Logic, Original Thought		50	15	11-14	6-10	0-5										
Physical Appearance, Body Language, Speaking Area	DELIVERY	10	7-9	4-6	0-3											
Voice Flexibility, Volume		10	7-9	4-6	0-3											
Manner Directness, Assurance, Enthusiasm		30	10	7-9	4-6	0-3										
Appropriateness To Speech Purpose: And Audience	LANGUAGE	10	7-9	4-6	0-3											
Correctness Grammar, Pronunciation, Word Selection		20	10	7-9	4-6	0-3										
TOTAL SCORE (100 Points Possible)																

(Detach and submit to counters)

Judge's Official Ballot – International Speech Contest

Name of Contestant

First Place: _____

Second Place: _____

Third Place: _____

NOTE: Votes must be cast for first, second and third place or the ballot will be voided.

PLACE **RANKING POINTS**
(for counters' use only)

First Place 3 points

Second Place 2 points

Third Place 1 point

(Signature of Judge)

(Judge's Name, Please Print)

Tie Breaker Judge



(Detach and submit to chief judge)

Tiebreaking Judge's Official Ballot – International Speech Contest

Name of Contestant _____

First Place: _____	Fourth Place: _____	Seventh Place: _____
Second Place: _____	Fifth Place: _____	Eighth Place: _____
Third Place: _____	Sixth Place: _____	Ninth Place: _____
		Tenth Place: _____

(Signature of Judge)

(Judge's Name, Please Print)

NCH
NCH Software



<https://d101tm.org/contest-resources/>



COUNTER'S TALLY SHEET

Give this completed tally sheet to the chief judge. The chief judge provides the chair the names and places of all contestants. The balance of the information is confidential and not to be made available as general information.

[illegible]

1. From each ballot collected, enter on this tally sheet:
 - a. 3 points for FIRST place
 - b. 2 points for SECOND place
 - c. 1 point for THIRD place
2. After results from all ballots have been entered, compute totals.
3. Check the Timer's Report. If any contestants were disqualified by the chief judge for speaking under-time or overtime, strike their names from the results.
4. If a tie results, refer to the Tiebreaking Judge's Ballot.
5. Enter winners as follows:
1st Place Winner _____
2nd Place Winner _____
3rd Place Winner _____
6. On a separate sheet of paper, submit the names of the winners to the chair or the person who will announce the results. Clearly specify first, second and third (if appropriate) place next to the corresponding names.

Online Tally

	Contestants - International Speech (5-7 minutes)					Contact information - Judges			
	Contestant 1's name	Contestant 2's name	Contestant 3's name	Contestant 4's name	Contestant 5's name	Phone #	Email address		
(Contestant speaking order)									
Judge #1 -	3	1	2	0	0	831-			
Judge #2 -	3	2	1	0	0	831-			
Judge #3 -	1	2	3	0	0	831-			
Judge #4 -			1	2	3	831-			
Judge #5 -			1	2	3	831-			
Judge #6 -	3	2			1	831-			
Judge #7 -		1	2		3	831-			
Judge #8 -			1	2	3	831-			
Judge #9 -			3	2	1	831-			
Judge #10 -		1	3		2	831-			
Tiebreaker judge's result (if needed)						Contact information - Chief Judge			
TOTAL POINTS	10	9	17	8	16				
Timer's report (Red indicates disqualified)	5:00	6:00	4:30	7:45	7:25	Phone #	Email address	Name	
This spreadsheet is to be shared only among Ballot Counters and the Chief Judge.						831-			
1. From each ballot collected, enter points on this tally sheet above.						Contact information - Ballot counters			
FIRST place = 3 points; SECOND place = 2 points; THIRD place = 1 point						Phone #	Email address	Name	
2. After results from all ballots have been entered, compute totals.						831-			
3. Check the Timer's Report. If any contestants were disqualified by the chief judge for speaking under-time or overtime, strike their names from the results.						831-			
4. If a tie results, refer to the Tiebreaking Judge's Ballot.						Contact information - Timers			
5. Enter winners as follows:									
1st Place Winner _____						831-			
2nd Place Winner _____						831-			
3rd Place Winner _____									
6. Via email or agreed-upon method, submit the names of the winners Kathyryn Tobisch, the Division Director, who will announce the results. Clearly specify first, second and third (if appropriate) place next to the corresponding names.									

Timer Tally

This spreadsheet is to be shared only amongst Timers and the Chief Judge.			
		Presentation Time	
Contestant		Minutes	Seconds
1	<Contestant #1 - Name>		
2	<Contestant #2 - Name>		
3	<Contestant #3 - Name>		
4			
5			
6			
7			
8			

Protests



- ❖ Protests are limited to eligibility, originality, and reference to another contestant's speech.
- ❖ Protests must only be lodged by voting judges and/or contestants.
- ❖ Any protest must be lodged with the chief judge and/or contest chair prior to the announcement of the winner(s) and alternate(s).

