



Purpose of the Guest Package is to enable guests to see value of becoming a Toastmasters member.

We highly recommend including following documents in the Guest Package:

- [Membership Application](#) - Partially fill the Application form in order to speedup application process
- [Toastmasters benefits value chart](#)
- [Benefits of membership](#)
- [All about Toastmasters](#)
- [Confidence the voice of leadership](#)
- [Find your voice](#)
- Description of the Roles (see below)

You may also include following in the Guest Package

- Toastmasters Magazine - Try and gather Toastmasters Magazine from club members to hand it to guests



Roles Description

Every Toastmasters session adheres to a format that makes the experience educational and enjoyable. Following are the roles that a typical Toastmasters session needs to fill in and play an important role in making a Toastmasters session successful:

Role	Description
Toastmaster	The Toastmaster is someone who drives the meeting. You can think of the Toastmaster as the director of the meeting.
General Evaluator	The General Evaluator evaluates everything that takes place during the club meeting.
Grammarian	The Grammarian helps club members improve their grammar and vocabulary.
Ah Counter	The purpose of the Ah-Counter is to note any overused words, double clutches, and filler sounds such as 'ahh..., umm..., ugh...'
Timer	A Timer is responsible for monitoring the time of the meeting segments and speakers.
Speaker	Every speaker is a role model and club members learn from one another's speeches.
Speech Evaluator	Evaluators provide verbal and written feedback to the speakers
Table Topics Master	The Table Topics master's role is to drive the Table Topics session. The responsibility of the master is to come up with topics that that will allow Table Topics speaker to give 1-2 minutes impromptu speech
Table Topics Speaker	Table Topics helps members develop their impromptu speaking skills.